

## Register of Gifts & Hospitality – Senior staff - 2017

Members of staff should not place themselves under any obligation to outside individuals or organisations that might influence them in the performance of their job or, just as importantly, that might give rise to a perception that they might be so influenced. Members of staff should avoid accepting hospitality or gifts that might call into question their independence or impartiality.

You should disclose for publication any gift, hospitality or benefit received in your capacity as a member of staff or connected to the performance of your duties. It is not necessary to record gifts with a value of less than £20 or hospitality such as a light lunch as part of a working event, but a declaration should be made every time the benefit provided is significant and could therefore be perceived as having an actual or potential influence on your conduct. You should err on the side of declaration if unsure whether or not to disclose.

Below is the Register of Gifts & Hospitality for the year from **1 January 2017** showing items received that have been declared.

Date	Member	Item	From whom received	Approx Value
05/05/17	Francesca Okosi	Bouquet of flowers	Gillian Howard	£20.00 (estimated)
26/07/17	Megan Forbes	Lunch	Rob Riddeford, Egress Software Technology	£30
20/09/17	Duncan Rudkin	Community Pharmacy Scotland Annual Dinner	Community Pharmacy Scotland	£60.00 (estimated)
07/10/17	Duncan Rudkin	NPA Conference, Dinner & Overnight Accommodation	National Pharmacy Association	£50.00
18/11/17	Duncan Rudkin	Day Lewis Annual Awards Evening	Day Lewis	£80.00 (estimated)