## General Pharmaceutical Council



**Location:** Canary Wharf, London

**Reports to:** Business Systems Lead

**Grade:** C

## Job purpose

This role will architect, develop, configure, customise and support the delivery of business solutions in Microsoft Dynamics 365, other Microsoft Business tools and in-house bespoke systems. The job holder will supervise, coach and support more junior staff and external suppliers, whilst managing the diagnosis and resolution of support issues in the CRM environment and in-house bespoke systems.

As part of a small IT team, the job holder will also be expected to perform other general roles as appropriate (e.g. emergency cover, major system roll outs, etc)

## Main accountabilities

- To architect, develop and document software solutions for identified business requirements in line with industry best practice
- Provide application support for Dynamics 365, other Microsoft Business tools and bespoke applications, managing, documenting and escalating incidents as required to the correct resolver groups (both internal and external)
- To develop and maintain support documentation for effective handovers, knowledge transfer and business continuity
- To follow all standards and work in collaboration with the other members of the Applications
   Development team and wider IT department with the shared goal of continuous improvement and
   incorporating industry best practices
- To review, monitor and evaluate systems to ensure their continued performance, security, effectiveness and efficiency, whilst recommending improvements and modifications
- To keep abreast of emerging trends in software development practices and tooling to inform the continuous improvement of the GPhC methods, tooling and IT strategy
- Manage workloads and projects with changing priorities in a pressured environment. Generate
  industry standard outputs including status reports, risk assessments and estimates. Coach and
  supervise supplier and junior staff.

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• Perform other general duties as appropriate, (e.g. emergency cover, major systems deployments, etc)

Table 1: Knowledge and skills for this job

Criteria	Essential	Desirable
5 years + experience in a professional IT environment	$\boxtimes$	
At least two years' experience of MS Dynamics 365, C#, HTML, CSS and JavaScript in order to design, develop, test, migrate data and implement application modules		
SQL server database design and administration skills (SQL 2016 onwards)	$\boxtimes$	
Knowledge of integration architecture as well as third party integration tools and ability to develop custom solutions and interfaces leveraging the Dynamics 365 platform		
Ability to translate business requirements into well-architected solutions that utilise the full complement of Dynamics 365 functionality		
Apply the relevant management systems, procedures, policies and training related to risk management, health and safety, information security, data protection and business continuity		
Apply and manage the diversity and equality policy and practice pertinent to the role		
Familiarity with other Microsoft Business products such as Business Central		$\boxtimes$
Ability to communicate ideas in both technical and user-friendly language		$\boxtimes$
Familiarity with industry best practices and software design patterns, and knowledge of agile software development (Scrum/Kanban) and test-driven development methodologies		

The knowledge and skills required for this role may change according to the needs of the GPhC and you will be required to perform any other reasonable duties as may be assigned from time to time.

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