

Senior Legal Advisor

Location: Canary Wharf, London

Reports to: Head of Professionals Regulation (Legal)

Grade: A

Job purpose

To provide consultancy and expert senior legal advice, direction and decision making on some of the organisation's most complex and aged fitness to practice cases. To provide technical coaching, support, advice and development to colleagues on the investigation, disposal, progression and conclusion of fitness to practice cases.

Main accountabilities

- Working within the legislative framework and under delegated powers from the Registrar, make decisions on fitness to practice cases.
- Review a selection of cases and provide proportionate case direction to enable their suitable and timely resolution.
- Provide expert advice, quality assurance and coaching to colleagues to make sure matters are progressed to achieve a proportionate and fair outcome.
- Work with the Heads of Professionals' Regulation to develop and oversee the delivery of casework and quality assurance mechanisms.
- Analyse and identify any themes or learning from the review of casework.

Table 1: Knowledge and skills for this job

Criteria	Essential	Desirable
Qualified Barrister, Solicitor (or equivalent).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Substantial experience of casework, as well as knowledge of regulatory procedures and/or experience of working for a regulator.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Significant decision-making experience in a regulatory or similar context.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Continuous improvement focus, with the ability to share findings in senior forums.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Criteria	Essential	Desirable
Effective leadership and people management skills, including the ability to be comfortable with ambiguity and to support people through change.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ability to quickly grasp relevant legislation, caselaw, internal policy and processes as well as other regulatory requirements to make confident, proactive and well-reasoned decisions that can be communicated simply, efficiently and effectively.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Apply the relevant management systems, procedures, policies and training related to risk management, health and safety, information security, data protection and business continuity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Apply and manage the diversity and equality policy and practice pertinent to the role.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ability to communicate and work effectively as part of a team, sharing knowledge and supporting other team members whilst driving outcomes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Experience of leading a team and/or operational delivery of a large project.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The knowledge and skills required for this role may change according to the needs of the GPhC and you will be required to perform any other reasonable duties as may be assigned from time to time.