Medical Assessor

Introduction
The General Pharmaceutical Council (GPhC) is the independent regulator for pharmacists, pharmacy technicians and pharmacy premises in Great Britain. It is our job to protect, promote and maintain the health, safety and wellbeing of members of the public by upholding standards and public trust in pharmacy.

Main purpose of the role
To perform a medical assessment and then draft an associated impartial medical report. The purpose of the report is to provide evidence to the GPhC about any health condition, if it is being managed by the pharmacy professional and to provide an expert opinion on any risks that the condition may present to the pharmacy professional, patients and the public.

Description of main services
1. Examining GPhC registrants and preparing comprehensive written medical reports within an agreed timeframe.
2. Interpreting toxicology results and incorporating the interpretation when drafting the medical report.
3. Reading pharmacy professional’s medical records obtained by the GPhC to supplement drafting the medical report.
4. When required to, liaison with the pharmacy professional’s medical practitioner(s) to supplement drafting the medical report.
5. When required to, attending hearings to present findings and answering questions from the Committee and legal representatives.
6. Providing updated medical reports as required by the Committee and/or the GPhC.
7. Providing on-going supervision, monitoring and diagnostic testing of registrants as required.
8. Providing ad hoc written advice, interpretation or comments based on a paper review of pharmacy professional’s medical records when required.

These services will be provided in accordance with legislation and the GPhC’s guidance, rules, procedures.
**Required skill and knowledge**

**Essential criteria**

- Current registered psychiatrist with a license to practice in Great Britain and significant practicing experience and expertise in substance misuse.
- Experience of conducting medical assessments and forming medical opinions about a professional person’s health and the impact of their health as a healthcare professional.
- Experience of report writing and presenting evidence in a clear way using simple language.
- Competent IT skills as reports are to be completed electronically and documentation is exchanged via secure encryption to keep in line with GDPR standards.

**Desirable criteria**

- An understanding of the fitness to practise regulatory role of the GPhC and the importance of medical assessments to the work of the statutory committees.
- An understanding of the roles of pharmacists and pharmacy technicians.

**Eligibility and/or conflicts of interest**

If you have a query about your eligibility or think you may have a conflict of interest, please contact Melissa Nurse-Barrow, Associates and Partners Manager at Melissa.Nurse-Barrow@pharmacyregulation.org; or 0203 713 8080 for advice.

**Locations and specialisms required**

We require medical assessors in the following regions:

- West Midlands
- North East
- South Wales

We require medical assessors who are specialists in one of the following:

- Psychiatry with substance misuse
- Autism

Please indicate on the application form what, if any, diagnostic testing you could perform.

**Time commitment**

The GPhC is unable to guarantee workload as this will depend on the number of cases that arise. It is expected that medical assessors will be required to undertake a minimum of 2 assessments per month, subject to a variation of workload.

Medical Assessors will be appointed for a first term of office of three years.
Ways of working

It is a requirement for medical assessors to have access to appropriate examination facilities, including the flexibility to conduct assessments remotely due to Covid-19. Where required the GPhC can arrange for a facility.

Please also refer to the Medical Assessments - Guidance for Assessors which forms part of the recruitment pack.

Remuneration

The fees for providing these services will be:

- £500 for reading of papers, examination and preparation of reports
- £350 for update report
- £250 for ad hoc written advice
- £750 for full day attendance at a hearing
- £375 for half day attendance at a hearing (not more than 4 hours)
- £225 for attending a training day

Plus reasonable expenses in line with the GPhC’s expenses policy.

GPhC associate and partners

Medical Assessors are associate workers of the GPhC. As such they are bound by the:

- Values, conduct and behaviours for Council members, GPhC associates and partners.
- Standard of education and training for Council members and GPhC associates.
- Standard of attendance at meetings for Council members and GPhC associates.

These documents can be supplied on request.

We value the diversity of our workforce and welcome applications from all sections of the community.