

Job description

Pharmacy Inspector

**(NHS Lanarkshire, NHS Dumfries and Galloway, NHS Borders,
Northumberland and Cumbria)**

Location: Home based worker

To cover pharmacies primarily in NHS Lanarkshire, NHS Dumfries and Galloway, NHS Borders, Northumberland and Cumbria. You will be required to live in or, close to this area and the nature of the work may require occasional overnight stays

Reports to: Regional Manager/Deputy Regional Manager

Grade: B (Rest of UK)

Job purpose

To assess the performance of registered pharmacy premises against GPhC standards through a programme of inspections in line with the GPhC's criteria for inspection visits. Identify, recognise and support good and innovative practice in registered pharmacy premises through the inspection process. Provide recommendations to the registrar on the suitability for registration of new pharmacy premises. Investigate stream 1 cases and work collaboratively with the Investigation and Case Management (ICM) team in the investigation of allegations concerning fitness to practise (stream 2), and in the monitoring of restrictions on practise (through conditions and undertakings). Working with other directorates and teams across the GPhC, engage and maintain effective relationships with Registrants and other stakeholders to promote good pharmacy practice.

Main accountabilities

- Schedule and deliver a programme of monitoring and inspection of an allocated portfolio of registered pharmacies in accordance with the policies and procedures of the GPhC. Ensure outcomes of inspections are consistently in line with the inspection decision framework, ensuring evidence-based judgements are auditable and that published inspection reports meet quality and house style standards and requirements.
- Make professional evidence-based judgements on Registrant's compliance with relevant

legislation and the GPhC’s standards. Where practice fails to comply with standards or legislation, obtain agreement on service improvements in line with the relevant GPhC Improvement and Enforcement policies and procedures for registered pharmacy premises within set timescales, and/ or liaise with colleagues in the ICM team to progress as a fitness to practise matter.

- Undertake visits to pharmacy premises applying to join the register to check their ability to be able to meet the premises standards at opening. Make evidence-based recommendations to the Registrar in line with policy and procedures on suitability to register, including whether any conditions should be considered.
- Establish and sustain effective working relationships with registrants, healthcare providers and other relevant stakeholders within the allocated area. To include working jointly with other inspectorates.
- Carry out investigations of allocated stream 1 cases to time and quality objectives in line with policies and procedures, adopting the most efficient and effective approach. Work collaboratively with the ICM team, provide pharmacy expertise in investigations into the fitness to practise of Registrants and pharmacies within the allocated portfolio.
- Working with the ICM, team participate in monitoring restrictions on Registrants’ fitness to practise (through conditions and undertakings).
- Working with other directorates and teams across the GPhC as appropriate, for example the Policy and Communications Directorate, identify opportunities for promoting the work of the GPhC providing advice and securing assurance with standards of good practice through presentations and other engagement with Registrants and stakeholders within the allocated portfolio.
- Collect and report all information and intelligence effectively and accurately using the appropriate data management systems so that it may be accessed and utilised across the GPhC.
- Maintain skills and competencies in pharmacy, medicine management, and the regulatory process by participating in appropriate training.
- The above is not exclusive or exhaustive and may alter depending on the needs of the GPhC.

Knowledge and skills for this job

	Essential	Desirable
Pharmacist or pharmacy technician with substantial recent experience of delivery of pharmacy services, preferably in a community or hospital environment.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A solid understanding of the GPhC’s statutory responsibilities, relevant legislative frameworks, and operational standards and a good understanding.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

of the challenges facing retail community pharmacies.

Ability to carry out professional inspections and provide advice or take enforcement action where appropriate.



Excellent communication skills.



Ability to work independently with little day to day supervision as well as building collaborative partnership with teams, stakeholders and partners.



Ability to juggle competing priorities and operational pressures.



IT competency in standard Microsoft Office packages (or equivalent) and ability to quickly understand and use other IT systems (e.g. databases).



Full UK driving licence.



Terms and conditions

Salary: The salary for this role is £42,640- £49,400. Salaries are usually reviewed in June. If you start after 1 March, your salary will first be reviewed in June of the following year

Hours: 35 hours per week, from 9.00 to 5.00, Monday to Friday

Holiday entitlement: 30 days per annum, pro rata, plus all Bank Holidays

Car: A company car/car allowance is provided