Re/accreditation/recognition of a pharmacy support staff training course(s), part 3, National Occupational Standards, 2021-22 academic year

**Submission template v1.1**

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**Please update contents table before submitting to the GPhC (right click update field).**

# Important please read the guidance below before completing the template

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| **This template should be used to demonstrate how your course(s) and institution will meet (or continue to meet) the** [Requirements for the education and training of pharmacy support staff – October 2021](https://www.pharmacyregulation.org/sites/default/files/document/gphcrequirements-for-the-education-and-training-of-pharmacy-support-staff-effective-october-2020_0.pdf) **in relation to your support staff course offering(s).**  The technical knowledge and skills content of the course/qualification must be derived from, and mapped to, an appropriate national framework for pharmacy knowledge and skills recognised in the UK.  This document has been populated with the 26 recognised National Occupational Standards (NOS) specific to pharmacy. This document should be completed where a course/qualification has been developed to meet NOS’s only.  Should the whole NOS not be used due to overlap or repartition please identify any components of a NOS that are not included. If the role requirements are wider than the listed pharmacy suite NOS, providers will need to map to another NOS using the same format. **NOS units that have not been used in the design of the course/qualification should be deleted from this template.**  **This part 3 submission document should be complemented by a curriculum mapping document included as an appendix.**  Please note that the NOS PHARM identifier codes are hyperlinked to the most up to date versions available on the Skills for Health website. If the course/qualification uses NOS from outside of the PHARM suite, please include a hyperlink in the same format.  **There must be one part 3 submission per course/qualification.**  **If you have any questions regarding your submission, please contact the GPhC’s Education (Quality Assurance) team at** [education@pharmacyregulation.org](mailto:education@pharmacyregulation.org)  The GPhC is committed to compliance with the General Data Protection Regulation (GDPR), details for our privacy policy can be found on our [website](https://www.pharmacyregulation.org/privacy-policy). |

**Please delete this section/page before submitting to the GPhC.**

# Background programme information:

This template should be read in conjunction with the [Requirements for the education and training of pharmacy support staff – October 2021](https://www.pharmacyregulation.org/sites/default/files/document/gphcrequirements-for-the-education-and-training-of-pharmacy-support-staff-effective-october-2020_0.pdf)**.**

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| --- |
| **Academic year:** 2021-22 |
|  |
| **Name of course provider/awarding organisation:** |
|  |
| **Name of course:** |
|  |

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| **Part 3: Role-specific learning outcomes (National Occupational Standards)** |
| [PHARM01](https://tools.skillsforhealth.org.uk/competence/show/html/id/4196/) - Assist with the provision of a pharmacy service |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| ***How and where does the course/qualification assess the trainee’s achievement of this NOS outcome at the stated competency level?*** |
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| **GPhC use only.**  **NOS met/will be met? Yes  No** |
| For accreditation/recognition use only (to delete once commentary is added) |
| [PHARM02](https://tools.skillsforhealth.org.uk/competence/show/html/id/4197/) - Provide an effective and responsive pharmacy service |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM03](https://tools.skillsforhealth.org.uk/competence/show/html/id/4198/) - Respond to pharmaceutical queries and requests for information |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM04](https://tools.skillsforhealth.org.uk/competence/show/html/id/4199/) - Provide advice on non-prescribed medicines and products |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM07](https://tools.skillsforhealth.org.uk/competence/show/html/id/4200/) - Receive prescriptions |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM08](https://tools.skillsforhealth.org.uk/competence/show/html/id/4201/) - Confirm prescription validity |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM09](https://tools.skillsforhealth.org.uk/competence/show/html/id/4202/) - Assemble prescribed items |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM10](https://tools.skillsforhealth.org.uk/competence/show/html/id/4203/) - Issue prescribed items |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM11](https://tools.skillsforhealth.org.uk/competence/show/html/id/4204/) - Prepare extemporaneous medicines |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM12](https://tools.skillsforhealth.org.uk/competence/show/html/id/4205/) - Order pharmaceutical stock |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM13](https://tools.skillsforhealth.org.uk/competence/show/html/id/4206/) - Receive pharmaceutical stock |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM14](https://tools.skillsforhealth.org.uk/competence/show/html/id/4207/) - Maintain pharmaceutical stock |
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| [PHARM15](https://tools.skillsforhealth.org.uk/competence/show/html/id/4208/) - Supply pharmaceutical stock |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM17](https://tools.skillsforhealth.org.uk/competence/show/html/id/4209/) - Manufacture and assemble medicinal products |
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| [PHARM19](https://tools.skillsforhealth.org.uk/competence/show/html/id/4210/) - Prepare aseptic products |
| ***How and where does the course/qualification support trainees to achieve this NOS outcome?*** |
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| [PHARM20](https://tools.skillsforhealth.org.uk/competence/show/html/id/4211/) - Prepare documentation and materials for the manufacture and assembly of medicinal products |
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| [PHARM21](https://tools.skillsforhealth.org.uk/competence/show/html/id/4212/) - Prepare documentation and materials for the production of aseptic products |
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| [PHARM23](https://tools.skillsforhealth.org.uk/competence/show/html/id/4213/) - Check documentation and materials prior to the preparation of aseptic products |
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| [PHARM24](https://tools.skillsforhealth.org.uk/competence/show/html/id/4214/) - Provide an effective pharmacy collection and delivery service |
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| [PHARM25](https://tools.skillsforhealth.org.uk/competence/show/html/id/4215/) - Supply dressings and appliances |
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| [PHARM26](https://tools.skillsforhealth.org.uk/competence/show/html/id/4216/) - Process pharmacy information for appropriate reimbursement and remuneration |
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| [PHARM28](https://tools.skillsforhealth.org.uk/competence/show/html/id/4217/) - Undertake the final accuracy check of dispensed medicines and products |
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| [PHARM29](https://tools.skillsforhealth.org.uk/competence/show/html/id/4218/) - Retrieve and reconcile information about an individual’s medicines |
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| [PHARM31](https://tools.skillsforhealth.org.uk/competence/show/html/id/4219/) - Confirm the suitability of an individual's medicines for use and ensure sufficient supply |
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| [PHARM32](https://tools.skillsforhealth.org.uk/competence/show/html/id/4220/) - Assist in the issuing of prescribed items |
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| [PHARM33](https://tools.skillsforhealth.org.uk/competence/show/html/id/4221/) - Order medicines and products for individuals |
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| Additional technical outcomes not covered by the pharmacy suite of NOS’s **(delete section if not applicable)** |
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| Submitting your documentation to the GPhC **You must send the following electronically via email or a secure link:**   * A **Word** and a **PDF** version of your submission document * A **PDF** version of each item of documentary evidence     **@**  envelope  **education@pharmacyregulation.org**  Please ensure that the documentation arrives with the GPhC’s Education team on, or before, the submission deadline. **The deadline for submission of documentation is normally six or seven weeks in advance of the event; however, you will be notified of your exact deadline date when we confirm the date of your event.** |

**Please delete this section/page before submitting to the GPhC. Please remember to update the contents page before submission to the GPhC.**